## **Storage Quota Information**

Overview 1 Overview

The Medical-Objects Hosted Database storage covers any clinical correspondence sent or received, images, results, or PDF's uploaded to the patient file.

By default, our Practice Software Plans have 5 gigabytes (GB) Storage included. Typically, we find for general usage this covers years of operations, however for particularly busy practices or scenario's where a high-volume of large images or PDFs are being sent/received more storage may be required.

The cost of additional storage is \$60 per additional 5 GB per year (prorated to your annual subscription and billable from an annual basis thereon).

Tips to reduce storage:

- Reduce the size of your images uploaded
  Reduce the size of PDF's uploaded as large files build up over time
- Your PDF files can be optimised in Adobe or reduce in Microsoft Word in the 'Save As' section
- Use text-based reports where appropriate as they are much more efficient and take up less