BP VIP.net

Overview

This guide provides instruction on configuring both Medical-Objects Capricorn and VIP.net software to import electronic results.

If you require any assistance with the installation or configuration, or if you have any questions, please contact the Medical-Objects Helpdesk on (07) 5456 6000, or the VIP.net Helpdesk on (02) 9669 1844.

If you have not Installed the Medical-Objects Download client, Please see the guide for Installing Capricorn on Windows.

Configuring Capricorn Software

Accessing the Capricorn Configuration Window



In some cases, the Capricorn may be configured as a service. See this guide for instructions on how to launch the Capricorn if it is set up as a service.

- To launch the HL7 Tray application, Go to Start Menu, All Programs, Medical-Objects and select the Medical-Objects Capricorn. Alternatively, You can go to C:\MO\Capricorn and run the Capricorn.exe.
- 2. The following icon will appear in the tray. Double click on it to bring up the log window.



3. When the log window is displayed, Click on the **Configuration** icon highlighted below, or select **Utility** and select **Configuration**.



Capricorn Configuration Settings

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1. Click on the Ack Management.



2. Set the ACK Management path to the C: Drive, For example:

C:\MO\Results\VIP\Outgoing

Note: If the folders do not exist, You must create them.

Make sure the Results folder has ${\bf Modify}, {\bf Read}$ and ${\bf Write}$ permissions, ${\bf AND}$ is shared on the Network.

3. Click on Integration Options.

3.1 Check that the Incoming Modifier is set to VIP Modifier.



4. Select Server Parameters from the left panel.

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Нер	Арр	у ок	Cancel

5. Under the Message Output Directory (main) set the results import path.

The recommended Import path is:

C:\MO\Results\VIP\Incoming

However if you wish to separate Pathology and Radiology, Set the following paths accordingly.

```
Pathology - C:\MO\Results\VIP\Path
Radiology - C:\MO\Results\VIP\Rad
```

Paths can be set individually for each organisation if requested from within the contact configuration.

If the folders do not exist you must create them.

Make sure the Results folder has Modify, Read and Write permissions, AND is shared on the Network.

6. Select Message Src Exceptions from the left hand panel of the Capricorn configuration window.

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	арру О	Cancel	

7. Click Add as shown above, and select Lookup Sending Facility HD. Do not use any other selection.

Add 🔫	
<u>L</u> ookup	Sending Facility HD
Enter Se	ending Facility <u>H</u> D
Lookup	Sending Facility using Provider Directory

8. A new window will appear called Select Identifier.

HU	Select identifier -	press enter f	or all 🛛 🗕	×
souther	4	Search by	Namespace ID	•
Namespace ID	Universal ID		Uni	
Southernex Imaging			GUID	
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- 9. Enter Southern and press Enter or click the Lightning Bolt to search.
- 10. Select Southernex Imaging from the display panel.
- 11. The following Message Source Exception window will appear.

Message S	ource Exception	- 🗆 🗙
Save Path (leave blank to	o use default path)	
<u>Replace with this Sending</u>	g Facility HD (leave blank t	to keep original)
Namespace ID		
<u>U</u> niversal ID Universal Type <u>C</u> ode		
	OK	Cancel

- **12.** Click **OK** to leave all the details blank.
- 13. Repeat this step for each of the Contacts that are to be set up in VIP (e.g. In this case QHPS (Nata 2639) and Southernex Imaging).

The configuration is complete. Click Apply and OK.

VIP.net Configuration

1. Open VIP.net, and click on 'Setup', 'Practice preferences' and select 'General Preferences'.



Select the 'Communications' tab. Under 'Batching', Select 'Medical-Objects', and Click the 'Details' button.

General Practice Preferences	
General Practice Indecences Practice [Indecences] Practice [Indecence] Paching Pa	Met Book 2 Patients Medical Desistop My Comms Communications Tasks Sis Please entry your Sender ID Please entry your Activation Code Vitig please entry are reply ennail rather than within Vitig please entry are reply ennail doess below.
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Hi Service Details HiService Start Date /// Location Certificate Details	
	OK Cancel

3. Here you can set the Incoming and Outgoing directory – use UNC Paths for both, for the paths we set up earlier. For example

\\MO\Results\Incoming

\\MO\Results\Outgoing

O-General Practice Preferen	ices							×
Practice Snapshot Provider	Options App	pintment Book 1	Appointment Boo	k 2 Patients	Medical Desktop	My Comms	Communications	Tasks
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Receiving Lab Results

If the site receives results from multiple Radiology and Pathology providers, VIP needs to have those Radiology and Pathology organisations created.

Note:

Some providers may already be entered. Search for them before adding them.

1. Press F2 to open the following window.



- 2. Type the name of the organisation, select 'Organisation' from the right hand panel and click Search.
- 3. If the organisation doesn't exist, tick 'new organisation' to create it.



4. On the screen that appears, Go to the Investigations Provider Details tab, and click 'File Transfer'.

Note: To access this window again at a later stage, press F3.

Organisation Details:	lest Pathology Provide	r			
Details Charging Details	Health Fund Contracts	Investigations Provider Detail	s Providers More		
Request Template		-	URL for Internet Ordering		
Results transfer system					
C Healthlink					
● File Transfer	Program File name Receiving directory Sending directory Laboratory Identifier	ing Messages	Required if multiple labs write to the ame Receiving Directory)	Args (if any)	
Matching Orders C Matching of orders to Allow manual matchin Automatically match o (Auto-matching requires Check with the provide 1	results not required g of orders to results inders to results the provider to return your irst.)	order number with the results	Result Format		

Set the receiving directory to the file path created earlier unless specified otherwise. Use UNC Paths.

\\MO\Results\VIP\Path Rad

The Outgoing path is for acknowledgments. Set this path to:

\\MO\Results\VIP\Outgoing

And check the box that says "Acknowledge Incoming Messages".

File Transfer	Program File name			
	Receiving directory	\\MO\Results\Incoming	1	
	Sending directory	\\MO\Results\Outgoin	,	
	Laboratory Identifier	TEST	(Required if multiple labs write t same Receiving Directory)	o the
	Acknowledge Incoming	Messages		

The Lab identifier is used to differentiate results from different companies. If the site receives from more than one Pathology/Radiology Organisation, you may need to set this option. This should be unique to each lab, located in the first line of the result.

5. Make sure 'Automatically match orders to results', and HL7 are ticked. Please note that the HL7 button is off by default.



Viewing Reports

To View reports, Press F4, and look to the bar on the right side of the VIP interface. Under Communicati on Type, Tick 'Incoming', 'Correspondence' and 'Referral'.

	UnTag All	Clear All
•	All From	01/06/2015
0 (Current Patient	Deleted only
_S	elect	
	Providers	🗖 Users
	More	
	No Status	No Patient
	Draft	Typed
	Reviewed	Re-Typed
	Approved	Waiting
	Transmitted	Failed
	Received	Ack Sent
	Printed/Sent	Ack Rec
	Dict Ready	Dict Made
	Dict Finalised	Dict Downloade
CCC	mmunication T	уре
	Incoming	Cutgoing
	Correspon	Referral
	Investigations	
	Unmatched	Abnormal
	Unmatched Ch Categories	Abnormal Ch Tests
	Unmatched Ch Categories Save S	Abnormal Ch Tests Settings
	Unmatched Ch Categories Save S Failed RSD	Abnormal ChiTests Settings From _/_/
	Unmatched Ch Categories Save S Failed RSD	Abnormal Ch-Tests Settings From ///
	Unmatched Ch Categories Save S Failed RSD 1 le to Provider	Ch Tests Settings From Patient
	Unmatched Ch Categories Save S Failed RSD le to Provider Inv Category	Ch Tests Ch Tests From //// Patient LabOrder
	Unmatched Ch Categories Save S Failed RSD le to Provider Inv.Category Change Details	Abnormal Ch.Tests Settings From _/_/ Patient LabOrder Log Details



Note: Pathology/Radiology reports will be allocated to patient files automatically.

Non-Pathology/Radiology reports can be manually imported.

To manually import results go to File, Communications, and select Services. Select Medical-Objects, and select Proceed.



Note: VIP:net should auto import results every 10 minutes.