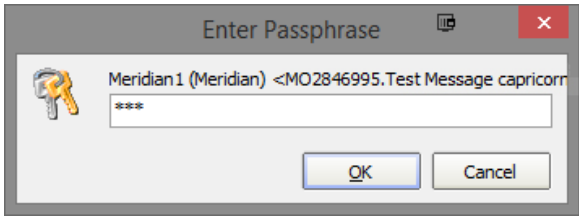# Logging in and Out

Overview

This guide provides a brief overview on logging in and out of the Medical-Objects Explorer (Meridian).

If you require any assistance with the configuration, or if you have any questions, please contact the Medical-Objects Helpdesk on (07) 5456 6000.

Logging in

The Explorer client will ask for a Passphrase when you open the application. You will be greeted with the following window.

Enter your passphrase, and click OK to continue.

Note:

If you have forgotten your password, It cannot be recovered. Please contact the Medical-Objects Helpdesk to arrange a re-install of your software.
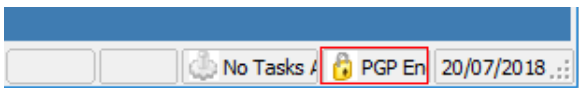
The Medical-Objects Explorer Client will automatically log you out after 20 minutes for security reasons. **This guide** will explain how to make that time longer or shorter. Please note that changing this value is **NOT** recommended.

Changing your password

Once you have logged in, You can change your password if you wish. *You can only change your password if you know what the current password* is.
If you do not remember your passphrase, you will need to reinstall the software. Please contact the Medical-Objects Helpdesk for assistance with this.

Double click the PGP encrypted heading on the bottom right hand corner.

Select **Change Passphrase.**

Enter your current password. You will need to enter your new password in the **New passphase** box and the **Confirm** box. Select **OK** when completed.
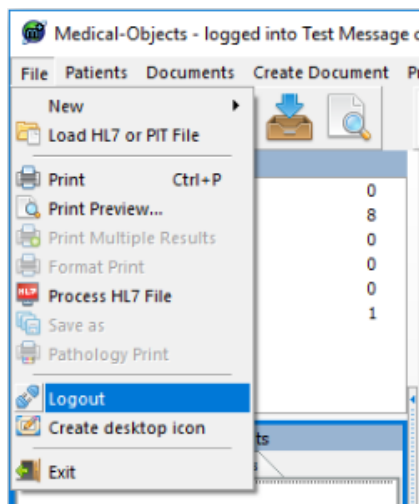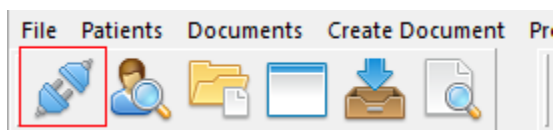

Logging out

To log out of the Explorer client, You can go to **File** and select **Logout** - or click the open door icon.

To log back in again, Select **File** and click on **Login** or click the **Login** icon - You will be asked to enter your passphrase again.