

Printing

Overview

Explorer has some very powerful printing features which, while needing some initial setup, will greatly increase your productivity.

Explorer can allow you to preconfigure a number of different printers for different printing purposes (eg. send Documents to a A4 printer or send Labels to a label printer).

Follow the instructions in [Printer Setup](#) to set up the printers.

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Printing Labels

Explorer has a built in label printer that allows you to set up and print bar-coded labels (see [Printing a Label](#) for further details).

This includes the capability to print labels to either a specialised label printer or to your default printer.

Note:

You must setup a label configuration before you can start printing the labels.

[Setting up a Label Configuration](#)

[Printing a Label](#)

Print Templates

Templates allow you to merge pre-written forms with the current patient data to produce documents to send or print.

You can manually write the template or you can use our [Template Wizard](#) to produce the template for you.

Templates can be stored locally (if you wish to restrict the template to a single computer) or uploaded to the server for all users to share.

To use a template you will need to configure or upload the template first via the [Manage Templates](#) form.

[Template Wizard](#)

[Manage Templates](#)

Built-in Word Processor

[Built-in Word Processor](#)

Pathology Printing

Pathology Printing is a special printout section where the user can select which providers from a list they want to produce printouts for. Printouts are configurable and can produce printouts configured for each provider see [Pathology Printing](#)